



Special forever

An environmental
communications project

Guidelines for Submission of Artwork 2009

In order to ensure that every piece of writing submitted to regional selection panels receives equal consideration, schools are asked to observe the following conditions:

1. No more than 20 pieces of artwork per school may be submitted.
2. No more than one piece of artwork by any individual will be chosen for publication.
3. Each piece of writing must be accompanied by a completed and legible copy of the 'Consideration for Publication' form downloaded from the website.
4. A 'Work Sent to Regional Coordinator' form downloaded from the website should accompany the items sent. This will allow the Regional Coordinator to check that all items sent have been received.
5. For group entries involving more than three students please nominate a group name under which the work can be published.
6. There are no restrictions on the size or medium of eligible artwork and for ease of postage teachers may submit good quality coloured photographs and/or colour photocopies of larger bulkier items eg quilts, sculptures or murals. These may be in hard copy or on CD.
7. If photographs are submitted, the originals should be retained by the school as it may be necessary to re-photograph them should they be selected for inclusion in the anthology.
8. If originals are submitted, please note that they will not be returned to schools until December.
9. Please encourage contributors of artwork to give their works a title.
10. Please ensure that there are no signs of staples, unintended fold marks or cellotape on artwork.
11. Send artwork (or photographs or photocopies) flat or in a mailing tube to your Regional Coordinator.
12. All pieces of artwork should reach the Regional Coordinator no later than **19th June 2008**.
13. Each piece of artwork will gain due consideration by the regional selection panel, but neither e:lit nor the MDBA can guarantee publication.
14. Permission from parents or guardians will be sought by letter sent via students' schools for all pieces of writing eventually selected for publication by the central panel. This permission will be sought prior to publication.
15. All published works will be acknowledged in the *Special Forever* anthology.
16. To assist the selection panel in identifying the authenticity of any artwork with an Aboriginal dreaming theme, please indicate the context in which the work was created on the 'Consideration for Publication' form.